

**Lebanon Board of Finance
Minutes of October 8, 2009
Regular Meeting**

Members Present: Chairman Liz Charron, Linda Finelli, Gregg Lafontaine, Betsy Petrie, Lori Wesolowski, Chuck Haralson(alt.), Phil Johnson (alt.)

Members absent: Glenn Coutu, Albert Vertefeuille(alt.)

Item A. Call to Order

The meeting was called to order at 7:30 p.m. by Liz Charron, Chairman. C. Haralson was appointed to vote in place of G. Coutu.

Item B. Minutes of Previous Meetings

G. Lafontaine moved to accept the minutes of the September 10, 2009 Regular Meeting. Motion seconded by L. Finelli. Motion passed unanimously.

L. Finelli moved to accept the minutes of the September 16, 2009 Special Meeting. Motion seconded by L. Wesolowski. Motion passed unanimously.

Item C. Correspondence:

No correspondence received.

Item D. Monthly Expenditures/Revenues/Payment of Bills

Revenue and Expense Reports were distributed for the period of July 1, 2009 through September 30, 2009.

Revenues for the period ending September 30, 2009 total \$13,918,401.

Tax collections total \$7,206,303 or 52.04% of the total.

Education Cost Sharing revenue is due in the months of October, 2009; February, 2010; and May, 2010.

The transportation revenue is paid in May, 2010.

The vocational revenue is expected in December, 2009.

The first school tuition revenue is expected in November, 2009, with additional revenue expected in February, May, and June, 2010.

Expenses: Expenses for the period ending September 3, 2009 total \$4,048,683. This is 18.03% of the total budget.

Department 415, Computer Service has expended 52% of budget in the first quarter.

Department 418, Insurance has expended 52.71% of budget in the first quarter.

C. Haralson moved to approve the bill of \$3500 for partial payment to the auditor, Stephen Hopkins. Motion seconded by L. Finelli. Motion passed unanimously.

L. Finelli moved to take up Item F.1. as the next item for discussion. Motion seconded by C. Haralson. Motion passed unanimously.

Item F.1. Discuss the current Amston Lake Sewer Project with Jason Hofmann, Lebanon WPCA Chairman.

The board discussed with Jason Hofmann and Dave Martin the Amston Lake Sewer Project. A study was performed in 2007 and it was agreed that a new study needed to be done for current numbers. The study will provide more knowledge of what is in the ground around Amston Lake and the cost of hooking up to the Hebron pumping station. The goal would be for an estimated completion date in December, 2011, with first hook-ups expected January, 2012.

Quotes for design, permitting, operation, and maintenance of the project are expected by December 17, 2009.

The WPCA has formed a subcommittee to look into grants and special funding.

The WPCA has asked the Board of Finance to create a subcommittee to help formulate an operating budget. The WPCA has also requested an administrator to assist them.

Jason Hofmann will be present with more information at the November Board of Finance meeting.

(P. Johnson arrived at 8:37 p.m.)

G. Lafontaine moved to take up Item F.2. as the next item for discussion. Motion seconded by C. Haralson. Motion passed unanimously.

Item F.2. Consider and act upon requesting the Selectmen to call a Special Town Meeting for the purpose of accepting and expending a \$250,000 STEAP Grant as awarded by the State of Connecticut for the Town Center Parking Lot Project at the Alden Tavern Site.

G. Lafontaine moved to request the Selectmen to call a Special Town Meeting for the purpose of accepting and expending a \$250,000 STEAP Grant as awarded by the State of Connecticut for the Town Center Parking Lot Project at Alden Tavern Site. Motion seconded by L. Wesolowski. Motion passed unanimously.

E. Old Business

1. Consider and act on communication for the public hearings on the advisory question regarding separate referendum votes for the budgets for General Town Government and Board of Education:

a) Legal Notice.

Notice will be given for the Public Hearings to be held on Saturday, October 17, 2009 at 10:00 a.m., and Tuesday, October 20, 2009 at 7:30 p.m. Notice will be published in the Chronicle, posted on the town website, and sent through town email and school notices.

b) Presentation.

The presentation will be given by G. Lafontaine.

L. Finelli moved to take up Item F.4. as the next item for discussion. Motion seconded by G. Lafontaine. Motion passed unanimously.

F.4. Discuss process and calendar for budget for 2010-11 FY.

The subcommittee will develop a calendar for the 2010-11 FY budget process and present it to the board at the next meeting.

C. Haralson moved to take up Item F.5. as the next item for discussion. Motion seconded by L. Finelli. Motion passed unanimously.

F.5. Discuss process for soliciting auditor bids for next two fiscal years.

Solicitation for auditor bids will not be conducted at this time.

F.3. Update from Board of Education on attendance from Columbia for the current school year.

B. Petrie moved to go into executive session and invite Tom Valone, town accountant, to participate. Motion seconded by C. Haralson. Motion passed unanimously.

G. Lafontaine moved to come out of executive session. Motion seconded by C. Haralson. Motion passed unanimously.

G. Other

G. Lafontaine moved to add discussion of the Amston Lake Water Quality Account in Capital. Motion seconded by B. Petrie. Motion passed unanimously.

B. Petrie moved to authorize Chairman Liz Charron to communicate with the First Selectman Joyce Okonuk that the funds in the Amston Lake Water Quality Capital Account not be spent until the Board of Finance authorizes it and to identify any funds that have been spent from this account to date. Motion seconded by C. Haralson. Motion passed unanimously.

H. Adjourn

C. Haralson moved to adjourn. Motion seconded by L. Wesolowski. The meeting was adjourned at 9:39.

Respectfully submitted,

Diana Drake
Recording Secretary